

FP01: Wage or Rental Arrears		
<p>Fill out this form for each employer or renter who owes a household member rental or wage arrears.. Any responses without codes should be recorded in the journal. Enter this data under "Separate Sheets" and the appropriate financial device.</p>		
Interview code		
Household code		
Name of person being interviewed		
Interview date (DD/MM/YYYY)		
Question		Record Response (Circle one answer unless otherwise indicated)
1.	Who in the household is owed wage or rental arrears?	Name(s):
2.	Which employer or renter owes the money? "Identifier"	Institution name:
3.	When should they have received the payment? "start date"	(DD/MM/YYYY):
4.	When do you expect to receive the payment?	DD/MM/YYYY
5.	Do you charge interest?	01= Yes 02 = No →skip to 7
6.	If yes, how much?	_____%
7.	How much do you expect to receive?	[local currency]: 99 = Don't know

FP02: Family and Friends Lending		
<p>Fill out this form for each loan given to a family or friend. Any responses without codes should be recorded in the journal. Enter this data under "Separate Sheets" and the appropriate financial device.</p>		
Interview code		
Household code		
Name of person being interviewed		
Interview date (DD/MM/YYYY)		
Question		Record Response (Circle one answer unless otherwise indicated)
1.	Who in the household has loaned money to someone?	Name(s):
2.	Who borrowed the money? "Identifier"	Institution name:
3.	When did you take the loan? "start date"	(DD/MM/YYYY):
4.	Do you expect to be paid back?	01= Yes 02 = No STOP AND GO TO RESOURCES GIVEN

HH Code: _____

Interview Date DD/MM/YYYY): _____

5.	What is this person's relationship to you?	<i>(relation)</i> 01= Head of this household 02= Husband or wife 03= Unmarried partner 04 Ex-husband or ex-wife 05= Relative 06=Friend or neighbor Other Specify: _____ 99 Don't know
6.	What was the original amount of the loan?	[local currency]:
7.	Is interest charged?	01= Yes 02 = No → skip to 9
8.	If yes, how much do you charge per month?	____ %
9.	How much will the borrower repay in total?	[local currency]: 99 = Don't know

EXAM

HH Code: _____

Interview Date DD/MM/YYYY): _____

FP03: Providing credit to clients

Fill out this form for each business or income generating activity in which a household member gives credit to clients. Any responses without codes should be recorded in the journal. Enter this data under "Separate Sheets" and the appropriate financial device.

Interview code		
Household code		
Name of person being interviewed		
Interview date (DD/MM/YYYY)		
Question		Record Response (Circle one answer unless otherwise indicated)
1.	Who in the household gives credit to clients?	Name(s):
2.	Which business or activity is this for? "Identifier"	Institution name:
3.	When did you start giving this credit? "start date"	(DD/MM/YYYY):
4.	Do you expect to be paid back?	01= Yes 02 = No → STOP AND RECORD AS Resource Given (RG)
5.	Do you charge clients interest?	01 = Yes 02 = No → skip to Q3
6.	What rate of interest do you charge?	% or [local currency]/ 100
7.	Is that per month, per year, a flat fee, or other?	01=Per month 02=Per year 03=Flat fee 04=Other

EXAM

HH Code: _____

Interview Date DD/MM/YYYY): _____

FP04: Acting as a money guard		
<i>Fill out this form for each person or group that the household holds money for. Any responses without codes should be recorded in the journal. Enter this data under "Separate Sheets" and the appropriate financial device.</i>		
<i>Interview code</i>		
<i>Household code</i>		
<i>Name of person being interviewed</i>		
<i>Interview date (DD/MM/YYYY)</i>		
Question		Record Response (Circle one answer unless otherwise indicated)
1.	Who in the household acts as a money guard?	<i>Name(s):</i>
2.	For whom are you holding this money? "Identifier"	<i>Institution name:</i>
3.	When did you first accept this savings? "start date"	<i>(DD/MM/YYYY):</i>
4.	How is the saver related to the money guard?	<i>(relation)</i> 01= Head of this household 02= Husband or wife 03= Unmarried partner 04 Ex-husband or ex-wife 05=Relative 06=Friend or neighbor Other Specify: _____ 99 Don't know
5.	Do you pay interest?	01= Yes 02 = No → skip to Q3
6.	If yes, what is the monthly interest rate that you pay on the savings you hold?	____ % or [local currency]/ 100

EXHIBIT